



ABBOTSFORD FEMALE HOCKEY ASSOCIATION
Bylaws & Constitution

Updated May 2024

Contents

Abbotsford Female Hockey Association By-Laws 1

Article 1. Definitions..... 1

Article 2. MEMBERS 1

Article 3. Board of Directors..... 3

Article 4. Board Meetings..... 6

Article 5. Annual General Meeting 7

Article 6. Rules and Policies 8

Article 7. Member Conduct and Appeals..... 8

Article 8. Finances..... 8

Article 9. Constitutional and By-Law Amendments 9

Abbotsford Female Hockey Association Constitution 10

Article I. Name..... 10

Article II. Purpose 10

Article III. Structure, Affiliation & Application 10

Article IV. Dissolution 10

Abbotsford Female Hockey Association By-Laws

Here set forth, in numbered clauses, the by-laws providing for the matters referred to in section 6(1) of the Society Act and any other by-laws.

1. The Constitution and By-Laws are intended to be consistent with Part 1 of the Society Act. Where there is conflict, the Society Act will take precedence.
2. If the Constitution and By-Laws and the Society Act are silent on a given issue or procedure, reference will be made to the "Roberts' Rules or Order". If clarification or interpretation is required, the Board of Directors, by majority vote, will make that determination.

Article 1. Definitions

- 1.1 In these By-Laws, unless the context otherwise requires,
 - .1 "B.C.A.H.A." means British Columbia Amateur Hockey Association, and includes their business name BC Hockey;
 - .2 "P.C.A.H.A." means Pacific Coast Amateur Hockey Association;
 - .3 "Hockey Canada" means Hockey Canada, the governing body for ice hockey in Canada;
 - .4 "General meeting" may mean an Annual General Meeting or a Special General Meeting
 - .5 "AGM" means Annual General Meeting;
 - .6 "SGM" means Special General Meeting;
 - .7 "Directors", "Board", "Board of Directors" or "Board Member" means the Board of Directors of the Abbotsford Female Hockey Association;
 - .8 "Association" means Abbotsford Female Hockey Association;
 - .9 "Society Act" means the Society Act of the Province of British Columbia from the time to time in force and all amendments to it;
 - .10 "Special Resolution" means a resolution passed in a general meeting by a majority of not less than seventy-five percent (75%) of the votes of those members in attendance;
 - .11 "Ordinary Resolution" means a resolution passed in a general meeting by the members of the Association, in attendance, by a simple majority (50% plus one);
 - .12 "Registered Address" of a member means his / her address as recorded in the register of members;
 - .13 "Past President" means only the most recent Past President;
 - .14 "In Camera" means a meeting or part of a meeting that is open only to Directors;
 - .15 "Honorary Member" means a Past President or a past Board Member with five or more years of service;
 - .16 "Proclaimed Member" means an individual acknowledged by the Board as being a member of the Association even though he / she does not have a daughter playing in the Association;
 - .17 "Associate Board Member" means an individual that has a specific volunteer role within Abbotsford Female Hockey Association and may participate in Board Meetings but has no voting privileges.

Article 2. MEMBERS

- 2.1 Players are female ice hockey players of any age participating within the Pacific Coast Amateur Hockey Association structure, where the majority of players reside in the City of Abbotsford, including the Traditional Land of the Sema:th and Mathxwi First Nations and no less than 70% of player members must be under the age of 18.
- 2.2 Membership in the Association shall be:
 - .1 Active Membership:
 - .1 All players under the age of nineteen (19) shall be members, but will not have voting rights, or
 - .2 Players nineteen (19) years of age or older, who are members of a hockey team operated under the auspices of the Association, or



- .3 The parents or legal guardians of any player, under the age of nineteen (19), who is a member of an Association hockey team, or
- .2 Membership in the Association under Articles 2.2.1.1, 2.2.1.2, and 2.2.1.3 shall continue as members until the next Annual General Meeting provided that they remain in good standing with the Association. Membership under Article 2.2.4 shall also continue until the next Annual General Meeting provided that the Proclaimed Member maintains an official and active role in the Association.
- .3 Honorary Members are those individuals who have served as President of the Association for at least one full term or have served on the Board for at least five (5) years. A person may be both an Active and Honorary Member.
- .4 Proclaimed members are those individuals who do not have daughters registered on an Association team, they have been voted by the membership to the board by a seventy-five percent (75%) majority at any AGM or SGM. A proclaimed member may serve in any position except President, Vice President, or Treasurer.

2.3 Terms of membership

- .1 A Member shall uphold the Constitution, By-Laws and other rules, policies or regulations of the Association.
- .2 Application for the membership shall be made to the Association, together with payment of the applicable fee in place at the time.
- .3 Application for membership may be declined at the recommendation of the Registrar and President, for a number of reasons, including but not limited to:
 - .1 Not being in good standing or being in arrears, and / or
 - .2 Violation of the Code of Conduct, and / or
 - .3 Not acting in the best interests of the Association
- .4 A member may be defined as not being in good standing if any of, but not limited to, the following apply:
 - .1 Member is in financial arrears:
 - .1 Financial arrears is defined as having failed to pay any outstanding fee including but not limited to, registration, try-out fees, carding fees or team fees, within sixty (60) days after it is due.
 - .2 Ruling by the Disciplinary Committee or Appeals Committee involving the Association's Code of Conduct Policy;
 - .3 Breaches of the Conflict of Interest policy for Board Members;
 - .4 Wilful or deliberate violation of the Constitution and By-Laws.
 - .5 Applications for membership are not automatic and may be rejected by the Board as outlined in Article 2.4.

2.4 Termination and / or Suspension of Membership

- .1 A member may terminate their own membership by providing, in writing, cancellation of their registration, or in the case of Proclaimed Members their resignation of an active role within a team or the Association.
- .2 The membership of any Member shall be automatically terminated if such Member is in arrears, as outlined in article 2.3.4.1.1, unless a temporary accommodation is made by the Registrar and Treasurer and approved by the President. Such termination shall not prejudice the Member's right to apply for readmission once all outstanding monies have been paid in full.
- .3 A Member may be suspended or expelled for wilful violation of the Constitution, By-Laws, Policies, or for any other serious breach of rules and regulations of the Association.
- .4 A Member may cease to be a Member of the Association upon recommendation from a Disciplinary Committee, as outlined in Article 7, and as approved by a resolution passed by a seventy-five percent (75%) majority vote by the Board.
- .5 The board may, by a resolution passed by a seventy-five percent (75%) majority, terminate any existing membership for just cause.

2.5 Voting Rights



.1 General Meetings - AGM or SGM

- .1 All members under the age of nineteen (19) years of age are not entitled to a vote.
- .2 For each registrant under the age of nineteen (19) years of age one vote is available to a parent or guardian of the player.
- .3 In addition to Article 2.5.1.2 one family is limited to one vote. For example, if a family has three players, under the age of nineteen (19), that family would be entitled to cast one vote.
- .4 Registered players, nineteen (19) years of age or older, are entitled to one vote.
- .5 Honorary Members, as defined in Article 2.2.3, are entitled to one vote, not in addition to any other vote they may be entitled to.
- .6 Proclaimed Members, as defined in Article 2.2.4, are entitled to one vote.
- .7 . There shall be no proxy votes accepted during any meeting within the Association
- .8 Voting will be by a show of hands, with the exception of the election of Board members which shall follow the process as outlined in Article 3.6.

.2 Board Meetings

- .1 All directors, except for the President, are entitled to one vote.
- .2 The President will only cast a vote in the event of a tie.
- .3 Associate Board Members-and Honorary Members or other Association Members are not entitled to a vote.
- .4 Proclaimed Members are entitled to one (1) vote.
- .5 Directors holding two or more Board positions are entitled to only one vote.
- .6 Where more than one (1) parent and/or guardian of a registered player in the Association hold a Board position, only one (1) is entitled to a vote.
- .7 Proxy votes by Board Members for Board meetings will not be entertained.

Article 3. Board of Directors

3.1 Board Composition, Nominations and Elections

- .1 The Board shall comprise between five (5) and twenty (20) directors, including the President. The following provisions shall apply to the election of Directors:
 - .1 Founding the Board
 - .1 Of the founding Directors, the President, Treasurer, Registrar, and four (4) non-titled Directors shall hold office for a term of two (2) years subject to renewal after the first year, and the Vice-President, Secretary, Head Coach, and five (5) non-titled Directors shall hold office for a term of one (1) year.
 - .2 At the first Annual General Meeting elections shall be held for up to eight (8) persons as Director.
 - .3 At the second Annual General Meeting elections shall be held for up to (7) persons as Director.
 - .2 Continuing the Board
 - .1 After the first two years of elections, approximately half of the current director shall be up for election each year, staggering the other half the following year.
 - .3 Normally the term of the appointment for Directors shall be for two (2) years and appointments shall be staggered to ensure continuity.
 - .1 Terms for newly elected directors may be for one (1) year to re-stagger the board if needed, such as when multiple board members leave office early, if approved by a resolution of a seventy-five percent (75%) majority by the board at least thirty (30) days prior to the AGM.



- .2 If a board member resigns prior to the end of their term, the President may appoint the remaining term of that position to a current board member or to an association member, if approved by the board by a resolution of a seventy-five percent (75%) majority.
 - .4 At each Annual General Meeting, the continuing Directors shall be confirmed.
 - .5 There shall be no limit on the number of times a person may be re-elected as a Director.
 - .6 The President shall be elected annually by the Members at the Annual General Meeting.
- 3.2 The President shall not concurrently hold the position of Treasurer.
- 3.3 Each season the specific duties and responsibilities will be reviewed and updated by the Board. Detailed description of Board positions, including necessary qualifications, if applicable, and expectations will be clearly defined in Abbotsford Female Hockey Association Policy and posted on its website if possible.
- .1 Duties of the President
 - .1 Responsible for the coordination, supervision, and completion of all activities of the Association in accordance with the By-Laws and Policies of the Association.
 - .2 Prepare the agenda, call, preside and chair all meetings of the Association and to perform all such functions as usually pertain to this office.
 - .3 Represent the Association at P.C.A.H.A. and B.C.A.H.A. meetings.
 - .4 Shall be a signing officer of the Association.
- 3.4 General
- .1 Voting rights are outlined in Article 2.5
 - .2 The Association will encourage "Associate Board" positions. Roles may include such positions as the Board shall consider advisable for the smooth and efficient operation of the Association. Such members may, at the discretion of the Board, be invited to participate at Board Meetings except in a voting capacity.
 - .3 A Member that has a business relationship with the Association in which he / she is remunerated such as website development, hockey camps and similar, cannot stand for election to the Board. This does not disqualify the individual to apply for any "Associate Board" positions.
 - .4 Board Members, as volunteers, cannot accept remuneration as part of their duties within the Association.
 - .1 The Association may, by a resolution passed with a one-hundred percent (100%) unanimous vote, pay remuneration to a Director for services provided to the association in a capacity outside of their role, or to a Director where the workload is such that, by the standards of other local associations, it would be customary to be reasonably remunerated for such a role.
 - .1 Such compensation must be reasonable and commensurate with the services provided.
 - .2 Such compensation must also take into account possible conflicts of interest, as noted in Article 3.8
 - .5 Proclaimed and Honorary Members, in good standing with the Association, may hold a Board Position or may volunteer in an "Associate Board Member" capacity.
 - .6 Members who have resigned from the board during the previous season, without having fulfilled their one year commitment, may only have their nomination accepted if three-quarters (75%) of the membership approves such a nomination.
 - .7 No rule made by the Association in a General Meeting invalidates a prior act of the Directors that would have been valid if that rule had not been made.
 - .8 The President, Vice-President and Registrar must be residents of the City of Abbotsford.
 - .9 Notwithstanding provision 3.9, a maximum of five (5) board members may reside outside the City of Abbotsford, including the Traditional Land of the Semait and Mathxwi First Nations.
- 3.5 Nomination Process
- .1 Nominations for President and Vice-President may only be accepted for Members who have served as board Members on at least one of the previous two years.
 - .2 Upon Notice of the AGM, interested Members must provide written notification of their intent to seek a position on the Board to an established Nomination Committee. Unless otherwise desired by the nominee, the name will remain confidential until the close of nominations.



.1 Director's Positions for Nominations:

- .1 President
- .2 Vice-President
- .3 Treasurer
- .4 Registrar
- .5 The remaining sixteen (16) positions will be "Non-Titled Directors".

- .3 Nominations will close seven (7) days prior to the AGM unless otherwise approved by the Nomination Committee.
- .4 Nominations for vacant positions, as listed in Article 3.5.2.1(.1,.2,.3 and .4) and for which no nomination has been received, may be accepted at the AGM.
- .5 More than sixteen (16) members may be nominated for "Non-Titled Director", and nominations may be accepted for these positions at the AGM, even if 16 nominations have already been received.

3.6 Election Process

- .1 Elections for all board positions will be by secret ballot and will be undertaken by two Board Members, preferably including the Secretary, who are responsible for the tabulation and announcement of votes.
- .2 Voting Members are defined under By-Law Article 2.5
- .3 There is no provision for Proxy or Prerecorded voting.
- .4 Any Board vacancy after the AGM may be filled and approved with a resolution passed by the Board by a seventy-five (75%) majority and shall be by secret ballot.
- .5 In the case of a Titled Director, as detailed in Articles 3.5.2.1(.1,.2,.3 and .4):
 - .1 A member is considered elected as a Titled Board Member if they have received the majority of the votes cast.
 - .2 In the event of a tie during the election of a Titled Board Member, as listed in Article 3.5.2.1(.1,.2,.3 and .4), a new secret ballot shall be cast between only those two (2) nominated members.
- .6 In the case of Non-Titled Directors, as detailed in Article 3.5.2.1.5:
 - .1 The maximum number of Directors that may be elected and the length of each of their terms may vary by year, will be determined by the Board at a Board Meeting prior to the AGM, and the details will be posted online for the members to view and provided in an email to the members of the Association.
 - .2 Based on the number of directors being elected determined from Article 3.6.6.1, a member shall be considered elected if they receive enough votes to put them within those spots. Example: If 8 Non-Titled Director positions are available, and 10 members have been nominated, the members whose votes are in the top 8 out of 10 will be considered elected as Non-Titled Directors.
 - .3 In the event of a tie for the last Non-Titled Director position, a new secret ballot shall be cast between only those members who have tied for the last position.
- .7 The term of office shall commence at the first board meeting in June, following the AGM.
- .8 Any elected member of the Association may serve on the Board for as many years as they are elected to a position, but no person may hold any one position for more than four consecutive years.
- .9 The Past President may, at their option, hold that office for one year.

3.7 Assignment of Board Positions to Non-Titled Directors

- .1 The President shall assign the following titles of responsibility to all Non-Titled Board Members no later than the first board meeting following each Annual General Meeting. Titles of responsibility may include, but may not be limited to, the following:
 - .1 Referee in Chief
 - .2 Risk Manager
 - .3 Secretary
 - .4 Director of Coaching (U7 – U11)



- .5 Director of Coaching (U13-U21)
- .6 Director of Development
- .7 Director of Equipment
- .8 Director of Ice Allocation
- .9 Director of IT
- .10 Director of Managers
- .11 Director of Marketing & Social Media
- .12 Director of Photography & Apparel
- .13 Director of Tournaments
- .14 Director of Representative 'A' Teams

3.8 Conflict of Interest

- .1 Conflict of Interest refers to a situation when someone, such as a Board Member, has competing personal obligations or personal or financial interests that would make it difficult to fulfil their duties fairly. It is recognized that the only truly effective safeguard against conflicts of interest situations is the integrity of the Board Member.
- .2 Conflict of interest includes situations that may, amongst others, arise from:
 - .1 Where Board Member's private affairs or financial interests are in conflict with their Board responsibilities and obligations or result in a perception that a conflict exists.
 - .2 Which could impair or appear to impair the Board Member's abilities to act in the Association's best interest.
 - .3 Where the Board Member's actions would compromise or undermine trust which the membership places in the individual.
 - .4 Favours outside interests, such as another association, to the detriment of our Association.
 - .5 Use for personal gain or other unauthorized use of privileged information acquired in connection with the Member's activities.
- .3 Every Director shall sign and adhere to the Director's Code of Conduct found in the Association's Policy Manual.
- .4 Board members have a responsibility to disclose any direct or indirect conflicts of interest. Board members must avoid even the perception of a conflict of interest. If a member is in doubt as to whether or not a conflict exists or could exist, they shall seek advice from the Board or of a person designated by the Board forthwith.
- .5 Board Members shall declare any real or potential conflict of interest regarding a Board agenda item and shall remove themselves from the room prior to discussion of the matter. They shall neither vote on the item nor attempt to influence the voting of other Board Members in any question in respect to the matter.
- .6 Failure by Board Members to adhere to the principles and procedures outlined in By-Law Articles 3.8.2, 3.8.3, 3.8.4, and 3.8.5 will be reviewed by the Board, with the exclusion of the individual in question, on a case-by-case basis. Concerns or complaints by the Associations membership regarding a Board Member must be undertaken in writing.
- .7 Where it is determined by a 65% majority of the Board that a conflict of interest exists, action such as reprimand, censure, or removal from the Board may ensue. This is determined on a case-by-case basis and would take into account the nature and severity of the infraction.

Article 4. Board Meetings

- 4.1 Board meetings are typically held at least once a month at a time and place prescribed by the President. Such meetings are typically open to all Members. However, a portion of the meeting or even the entire meeting may be held "in camera" if deemed appropriate by a majority of the Board.
- 4.2 A meeting, or part of a meeting, of the Board of Directors may be held "in camera" where intimate financial or matters of a personal nature of any person may be disclosed at the meeting. The desirability of avoiding open discussion of such discussion thereof outweighs the desirability of adhering to the principle that the meeting be open to all Members. The proceedings at an "in camera" meeting must be kept in strict confidence and do not form part of the regular minutes. Normally only Board Members may attend "in camera" sessions. However, other individuals may be invited at the discretion of the Board.
- 4.3 Members are invited to attend Board Meetings to raise and discuss specific issues provided that



- such items are placed on the agenda in advance. It is inappropriate for general Members to attend and fully participate in other unrelated agenda items.
- 4.4 Associate Board Members are invited to fully participate in all Board discussions, except those held “in camera”.
 - 4.5 A quorum shall consist of five (5) Board Members excluding the President, or 25% of the Board Members excluding the President, whichever is greater.
 - 4.6 All Board Members will be notified of all Board Meetings, including those called in short order.
 - 4.7 Notice of Board Meetings to the membership, indicating the time and place shall be posted on the Association website, if applicable, at least seven (7) days in advance of the meeting, except for special or emergency meetings that may be called in short order.
 - 4.8 The accidental omission to give notice or any irregularity in the notice for any regular or special Board Meeting or the non-receipt by any Member shall not invalidate any resolution passed or any proceedings taken at any meeting of Members.
 - 4.9 The minutes of the Board Meeting are prepared and held by the Association’s Secretary.
 - 4.10 Approved Minutes are available to all the Members upon request to the Secretary.
 - 4.11 The President may, at any time, take a telephone, email, or electronic meeting pool or vote of the Directors on any urgent matter. The results would be binding.
 - 4.12 On occasion, a Board Member who cannot attend the meeting in person due to extenuating circumstances, may attend the meeting via electronic video chat (ie Zoom, Teams, etc.)
 - .1 The Secretary of the meeting shall set up an electronic video chat and shall share it with the board members and is responsible for hosting the electronic video chat.
 - .2 The Board Member must be able to use their microphone and camera during the meeting.
 - .3 The Board Member may not record the meeting by any means, in part or in whole.
 - .4 At no point may more than three (3) Board Members attend the meeting via electronic video chat.
 - .5 Quorum for the board meeting does not include board members present by electronic video chat.
 - .6 Any votes and/or resolutions that the Board Member makes while on an electronic video chat shall be considered as if the Board Member were present in person.
 - 4.13 If a Board Member is absent from three (3) or more consecutive regularly scheduled Board meetings, termination from the Board may result, unless a majority of the Board deems the circumstances to be extenuating, provided resolution is passed by the Board by a seventy-five percent (75%) majority.

Article 5. Annual General Meeting

- 5.1 The Association shall hold an Annual General Meeting of its Members, on a date and location to be approved by the Board by a resolution passed by a fifty percent (50%) majority. Notice of such meeting, including the time and location, shall be posted on the Association website, as well as prominent locations at the Matsqui Recreation Centre, MSA Arena and Abbotsford Recreation Centre, if applicable, at least thirty (30) days in advance.
- 5.2 The Annual General Meeting agenda will include, but be limited to:
 - .1 Annual Reports by the various Directors for the previous year;
 - .2 A Financial Statement of the Association.
 - .3 Presentation and approval of the Financial Budget for the subsequent year;
 - .4 Election of the entire slate of the Board of Directors, including the President.
- 5.3 The meeting will be chaired by the President, and if absent, the Vice-President, Past President or another Board Member designated by the President.
- 5.4 A quorum for the Annual General Meeting or a Special General Meeting shall require a minimum 5% of the membership or 10 members in good standing, whichever is greater.
- 5.5 Unless a quorum is present at a General Meeting (AGM or SGM), no business other than the adjournment and termination of the meeting shall be conducted.
- 5.6 In the event that sufficient Members, in good standing, are not present at a General Meeting within one half hour from the appointed time for the meeting, it shall stand adjourned for two weeks and shall then be advertised on the Association website and posted within the Abbotsford Ice Arenas.
- 5.7 A Special General Meeting may be called, if necessary, to deal with issues of an extraordinary nature. The membership will be given at least thirty (30) days advance notice, unless the nature of the meeting is of an urgent or emergency nature and such notice is deemed by the Board not to be



- practical. A resolution passed by the Board by a fifty percent (50%) majority is required to announce such a Special General Meeting.
- 5.8 The minutes of the Board Meeting are prepared and held by the Association's Secretary.

Article 6. Rules and Policies

- 6.1 All Rules and Policies as enacted and approved by the Board, from time to time, will be posted on the Association website.
- 6.2 The Association will ensure that it has Code of Conduct policies and they are communicated to the Members.

Article 7. Member Conduct and Appeals

- 7.1 The Association will establish, as required, a Discipline Committee that shall consist of three members:
- .1 Risk Manager (Chair)
 - .2 Vice President or an alternate Board Member
 - .3 A Board member that is independent of the issue.
- 7.2 All Members of the Discipline Committee shall fully abide by the Conflict of Interest provisions in By-Law Article 3.8. If a member of the Discipline Committee recuses themselves due to a perceived conflict of interest, a replacement member shall be appointed by the President and/or Risk Manager.
- 7.3 The President shall not serve on a Discipline Committee.
- 7.4 The Discipline Committee shall only investigate and/or respond to complaints that are submitted in writing to the President and/or Risk Manager.
- 7.5 The Discipline Committee may exonerate, censure, suspend, expel and/or ask for the resignation of the subject of the complaint.
- 7.6 The Risk Manager shall apprise in writing the decision of the Committee to the parties involved.
- 7.7 The subject of the complaint or complainant may appeal a ruling by the Discipline Committee, provided that:
- .1 The discipline hearing was held with the full involvement of the Complainant and a decision in writing was presented to the Complainant with a copy to the President.
 - .2 Any appeal to the "*Appeals Committee*" must be in writing, outlining all particulars pertaining to the case, must indicate the reason for the appeal, and must be accompanied by a \$75.00 fee payable to the Association. If the ruling of the Discipline Committee is affirmed by the Appeals Committee the Appeals fee will be retained by the Association. In all other cases the appeals fee will be refunded.
 - .3 Every effort will be made to hear the appeal within thirty (30) days of receipt of the letter.
 - .4 The ruling of the Appeals Committee is final.
- 7.8 The Appeals Committee shall be chaired by the President and shall consist of two other Association Members, appointed by the President, and who have had no other prior involvement with the complaint or issue. The Appeals Committee must adhere to the Conflict of Interest provisions as outlined in By-Law Article 3.8.

Article 8. Finances

- 8.1 The fiscal year of the Association shall be from May 1 to April 30.
- 8.2 The finances of the Association shall be under the control of the Board of Directors.
- 8.3 A current operating account shall be maintained in a Canadian Chartered Bank or financial institution as approved by the Board.
- 8.4 The Treasurer shall endeavour to present a financial report at all Board Meetings.
- 8.5 The Board of Directors shall not have the power to borrow monies. A special resolution approved at an AGM or SGM is required and even then would be subject to provisions of the *Society Act*.
- 8.6 At the Annual General Meeting of the Association, Members in good standing shall be provided with a Balance Sheet, Income Statement and an annual budget for the upcoming year.



- 8.7 The book of account, records and minutes of the Association shall be retained by the Association and shall be open for inspection upon request by the Members during such time as the Board of Directors shall designate.
- 8.8 Directors with signing authority for the Association shall be the President, Treasurer, Vice-President and Registrar and such Directors as may be authorized by the Board.
- 8.9 All cheques written and funds released by the Association will require the signatures of two (2) Directors with signing authority. The two signatories cannot be related.
- 8.10 As per By-Law Article 3.2, the President shall not concurrently hold the position of Treasurer.

Article 9. Constitutional and By-Law Amendments

- 9.1 Any amendments to any provisions or any additions to the Constitution and/or Bylaws require the following:
 - .1 Special Resolution at an AGM or Special General Meeting
 - .2 Passed by three-quarters (75%) of the voting members present, and
 - .3 Approved by the Registrar of the Society Act of British Columbia.
- 9.2 Proposed amendments to the Constitution and/or By-Laws must be received by the Secretary of the Association no later than fourteen (14) days prior to the Annual General Meeting or the Special General Meeting.

DATED at the City of Abbotsford, in the Province of British Columbia, this 14th day of May, 2024.



Abbotsford Female Hockey Association Constitution

Article I. Name

1.1 The name of this Association shall be **Abbotsford Female Hockey Association**.

Article II. Purpose

2.1 It shall be the purpose of the Association to provide opportunities for girls of all ages and abilities to participate in the sports of ice hockey. It shall further be the purpose of the association to work toward gender equity initiatives and leadership in areas of Administration, coaching and officiating and in breaking down barriers to the development of female ice hockey throughout British Columbia.

Article III. Structure, Affiliation & Application

3.1 The Association is a community-based, non-profit organization in the City of Abbotsford, British Columbia. It is an Association operating within the boundaries of the Pacific Coast Amateur Hockey Association (P.C.A.H.A.). The Association will operate within the P.C.A.H.A. structure under the recreational and representative levels. The Association will endeavour to operate “in-house” skill clinics and beginner age “Initiation” programs. This provision shall be alterable.

3.2 The association shall be affiliated with Hockey Canada, the British Columbia Amateur Hockey Association (B.C.A.H.A.), and the Pacific Coast Amateur Hockey Association (P.C.A.H.A.), and shall operate in a manner consistent with the Hockey Canada, British Columbia Amateur Hockey Association (B.C.A.H.A.) and P.C.A.H.A. By-Laws, Regulations and Rules. This provision shall be unalterable.

Article IV. Dissolution

4.1 Upon winding up or dissolution of the Association, the assets which remain after payment of all costs, charges, and expenses which are properly incurred in winding up, shall be distributed to such charitable organization or organizations having a similar charitable purpose as shall be determined by the Board of Directors. This provision shall be unalterable.

